

Mount Thorley Warkworth (MTW) Community Consultative Committee (CCC)

Monday 14th August 2017

2pm – 3:30pm

Location: RTCA Integrated Ops Centre

Independent Chairperson: Col Gellatly

Minutes: Sarah Purser

Agenda

1. Welcome (Col)
2. Apologies (Col)
3. Declaration of pecuniary interests / conflicts of interest (Col)
4. Major correspondence (Col)
5. Confirmation of the previous meeting's minutes (Col)
6. Matters arising from previous meeting (MTW)
 1. CCC Preparation Timeline – Jimmy (Action 12)
 2. HVO Blast notification system update – Andrew (Action 1 & 11)
 3. 2016 MTW Annual Review and Addendum (carried over) – Andrew (Action 6 & 7)
 4. MTW Procurement data – Travis (Action 16)
7. Company update (MTW)
8. Community feedback (round the table)
9. General business & Future Dates (Col)
10. IOC Tour (3:30PM to 4:00PM)

1.0 Welcome

IOC Emergency Muster Procedure



2.0 Apologies

- Stewart Mitchell
- Christina Metlikovec
- Holly Jenkins

3.0 Declaration of interests

All members must declare interests.

These declarations should include any pecuniary or other interest (including any payment, gift or benefit) intended or likely to influence - or that could be reasonably perceived by an impartial observer as intended or likely to influence - the member to:

- act in a particular way (including making a particular decision);
- fail to act in a particular circumstance; and/or
- otherwise deviate from the proper exercise of their duty as a member.

Examples of pecuniary or other interests include holding shares in an entity carrying out the project, holding a private contract with the proponent, holding voluntary acquisition or mitigation rights under the proponent's consent, or receiving sitting fees or payments of personal expenses from the proponent; and if the member represents a stakeholder group, if the stakeholder group has received funding or a grant from the proponent.

Source: *Community consultative committees Guidelines (State Significant Projects), November 2016.*

4.0 Correspondence

- Previous Minutes and Timeline
- Agenda & Business Papers
- Putty Road Underpass Traffic Control Plan
- Annual Review Guidelines – link
- INSITE document availability update
- Programmed Apprenticeship Fact Sheet and Information Day

5.0 Confirmation of the previous Meeting's Minutes

6.0 Matters arising from previous meetings

Item	Actions – Business Paper
3	In response to a request from Hollee; MTW (Travis) to clarify if the numbers exist to split the percentages of where people are located individually for MTW and HVO and if so provide them at the next CCC. <i>[Complete: Business Paper]</i>
4	In response to a query from Stewart; MTW (Travis) to provide a breakdown on the people working across site into Contractors and full time Employees <i>[Complete: Business Paper]</i>
5	In response to a query from Christina; MTW (Travis) to check what the Employment figures on C&A's website relate to. <i>[Complete: Business Paper]</i>
14	MTW (Colin) to liaise with Programmed regarding the availability of HR statistics. <i>[Complete: Business Papers]</i>
15	MTW (Colin) to provide feedback to Programmed in regards to call-backs to applicants. <i>[Complete: Business Papers]</i>

Item	Action – This Meeting
1	MTW (Andrew) to update members on progress with the HVO Blast Notification System (Text message updates). <i>[Complete: This meeting]</i>
6	When approval has been received from the regulator, MTW (Andrew) to update members on the additional items that were required by the Department for inclusion in the Annual Review. <i>[Complete: This meeting]</i>
7	Col asked that MTW (Jimmy) keep the Annual Review on the Agenda for the next meeting to allow members more time to review this document and to provide another opportunity for continued discussions. <i>[Complete: This meeting]</i>
11	MTW (Jimmy) to keep the option for MTW to reinstate the advertising of blast times as an agenda item for the next meeting, as raised by Christina. <i>[Complete: This meeting]</i>
16	In response to a request from Hollee; MTW (Travis) to provide the dollar spend by postcode level to marry up with the Pie Chart presentation of people working at C&A and to provide the Local Procurement Policy to the CCC. <i>[Complete: This meeting]</i>

Item	Action – Out of Session
8	Colin suggested that MTW (Andrew) provide the CCC with a link to the new Department Guidelines for Annual Reports. <i>[Complete: Provided to members on 22.6.17]</i>
9	MTW to investigate the possibility of adding detail to the MET data provided in the Monthly Reports, indicating days where there had been temperature inversions. <i>[Complete: Discussing with Stewart out of session]</i>
10	MTW (Jimmy) to provide the height of Mount Thorley overburden dump to Stewart out of session. <i>[Complete: Communicated to Stewart on 30.6.17]</i>
12	MTW (Jimmy) to distribute the Business Papers in hard copy to members two weeks prior to the Meeting date. Any data not available at that time will be provided to Members (email and hardcopy) as soon as it becomes available prior to the Meeting. <i>[Complete: New timeline communicated with Minutes]</i>
13	In response to Ian's query Col requested that MTW (Rob) provide a copy of the Putty Road underpass project Traffic Management Plan (TMP) that has been approved by the R.M.S. to the CCC. <i>[Complete: Communicated to members on 21.6.17]</i>

Item	Action – Ongoing
17	MTW to keep the CCC up to date in matters pertaining to C&A's application to Singleton Council to close Wallaby Scrub Road, either at a meeting, or out of session should there be any update outside of two weeks prior to the next CCC Meeting. [Ongoing]
2	MTW to organise a Site Tour to the Dragline to view the Boom Spray on trial at a future meeting. [Ongoing: Appropriate time to be selected by CCC.]

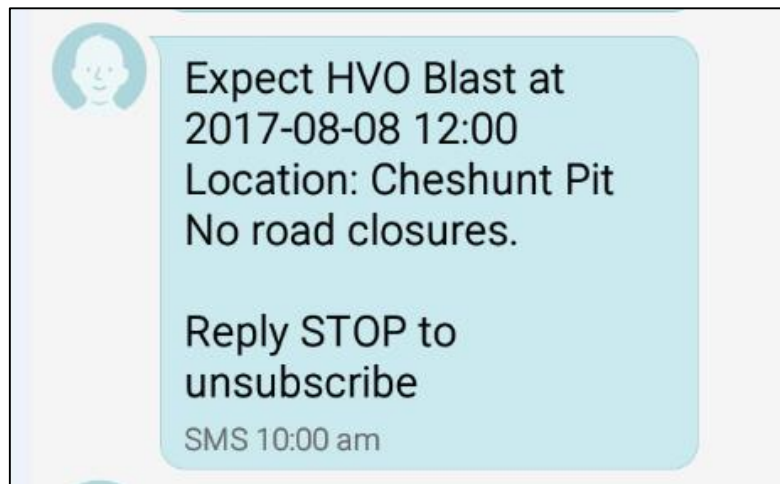
	Completed	Not completed	Carried Over / Ongoing
YTD Actions (Feb & May)	24	0	2

CCC Timeline

WHAT	TIMELINE	WHO
Notice of Meeting and call for Agenda Items	6 Weeks Prior (Monday)	MTW
Agenda Items Close	4 Weeks Prior (Monday)	All
Confirm Agenda items for inclusion	3 Weeks Prior (Monday)	Chair
Business Papers & Agenda circulated	2 Weeks Prior to Meeting (Monday)	MTW
Meeting	2nd Monday of 2nd Month of each Quarter	All
Meeting Minutes Circulated as Draft for Comment	3 Weeks After the Meeting	Minute Taker
Comments Close	5 Weeks After the Meeting	All
Re-distribution of Minutes after Comments period Close as "Endorsed by Chair - Pending Acceptance"	6 Weeks After the Meeting	MTW

HVO Blast Notification System

- System at HVO is in final development stages.
- SMS will send out alert at ~9am for blast planned that day
- Ability to send update/cancellation if needed
- Ability to notify for all blasts
- No. of Delays – operational vs conditions



Sent Notifications

TEST - Test01 in Sent

HVO

Test01

2017-08-08 12:00

Cheshunt Pit

Tie/Fire

NONEL

340

Select Roads to Be Closed

No Road Closures
Jerrys Plains Road
Comleroi Road
Lemington Road

Save Cancel Blast

Example Community SMS Notification Text

Expect HVO Blast at 2017-08-08 12:00
Location: Cheshunt Pit
No Road Closures
Reply STOP to unsubscribe

2016 MTW Annual Review and Addendum Update

- The Department of Planning & Environment approved the Addendum to the MTW 2016 Annual Review on 11/8/2017.
- Page 3 and 4 summarises the content requested by the Department.
- A link to the relevant guidelines was communicated to members.

Action 7:

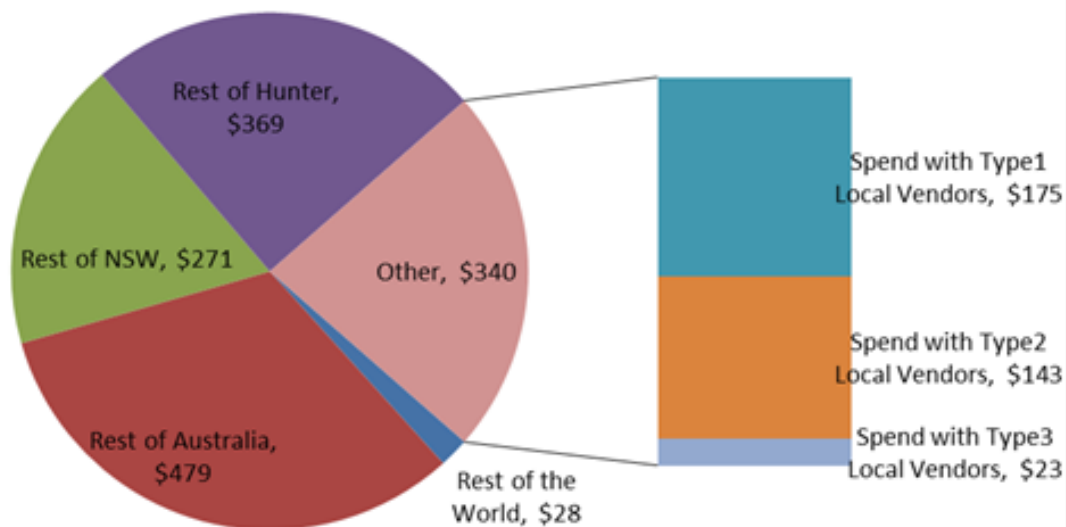
- Any further questions about 2016 Annual Review??

RTCA Local Procurement

- Coal & Allied supports local businesses as shown in its spend data
- 2017 Refreshment of Local Procurement Process:
 - Introduction of local supplier registration at: CNALocalProcurement@riotinto.com
 - Expression of interest form will be provided for completion
 - A preview of upcoming tenders will be distributed 6-monthly
 - Invitations to tender will be sent to suppliers for category of goods or services for which they are registered
 - Interest of local suppliers will be acknowledged and monitored
 - Successful tenderers will be qualified as suppliers
- Accelerating our approach to supporting Indigenous Suppliers
 - General Manager sponsorship
 - Reaching out to suppliers through the Indigenous Chamber of Commerce
 - Registration encouraged through email address above
- Tender evaluation criteria is weighted to local suppliers where price is competitive and capability can be demonstrated.

Contractor Spend

HVO and MTW YTD Spend by Region (\$1496 M)



Local Spend - Criteria

Type1	Are local within the 5 LGA's, not just a local branch. These Vendors represent 100% of their spend in Local LGAs
Type2	Have a branch in the 5 LGA's and >90% of spend stays in the region. E.g. Large labour content provider / Skilled truck driver labour hire.
Type3	Some of the spend from a local branch is labour EG OEM / Westrac allow for the local labour that stay within the 5 LGA's

7.0 Company Update

- **GM Operational Update**
- **HSE Performance**
- **Rehab Update and Aerial Seeding Programme**
- **INSITE – Documentation availability**
- **Pest Management Update**
- **Putty Rd Underpass Traffic Management**
- **SIMP Session**
- **Community funding update**

Operational Update

GM Overview

- **Yancoal Transition**
- **Wallaby Scrub Road**
(Action 17)
- **VPA**
- **Putty Road Underpass Project**
- **Saddleback Ridge**
- **Tailings Dam 2 Capping**
- **Acquisition Update**
- **SIMP Session**
- **Putty Rd Bund**
- **Shovel 342**



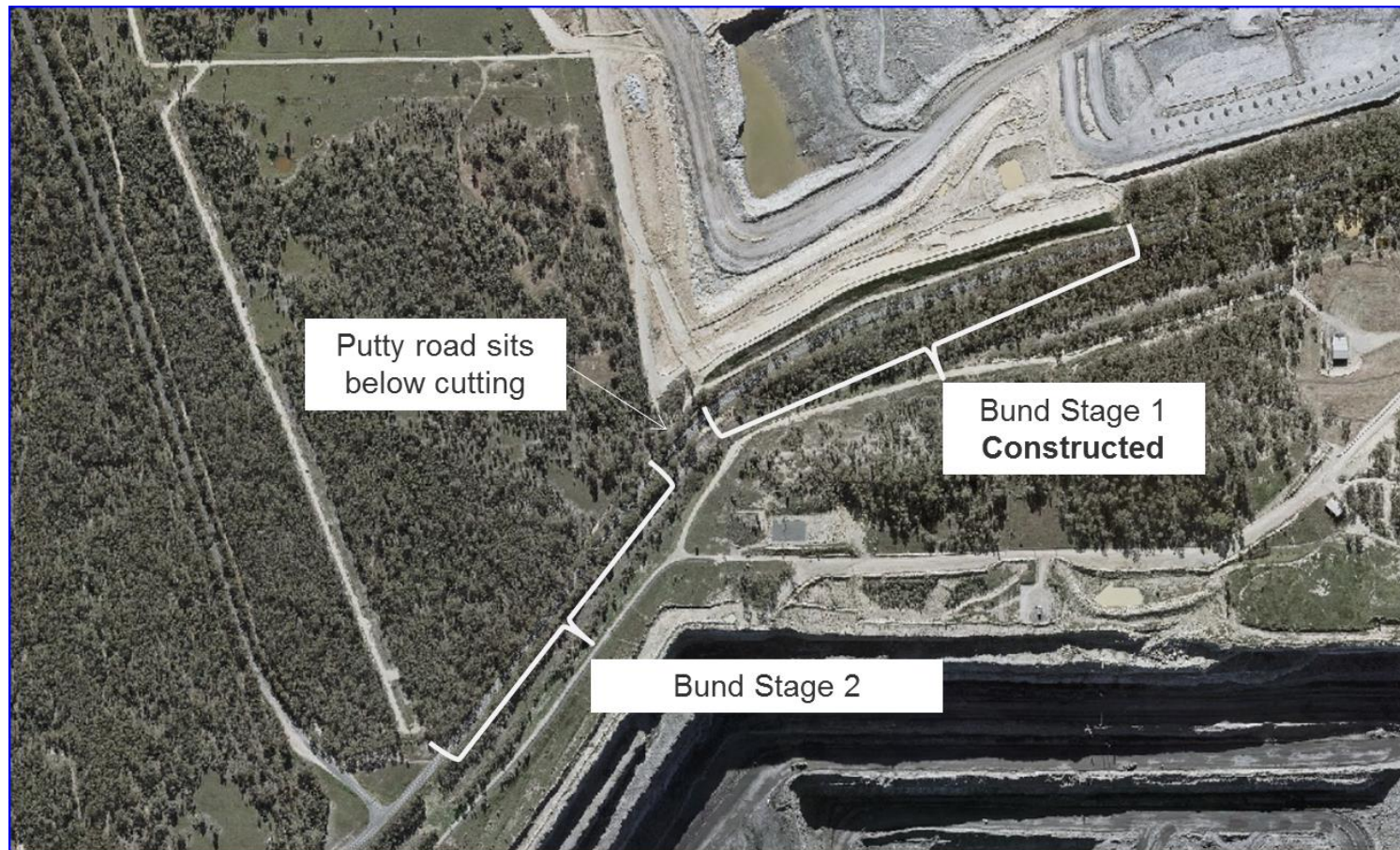
Operational Update



- **Visual amenity improvements**
 - Shade cloth repair along Putty Rd
 - Requested the removal of car on Wallaby Scrub Rd
 - Out of sequence rubbish collection along Putty Rd (4 truck loads)
 - Tyre storage along Putty Rd
- **Saddleback Ridge** – Notice of work
- **Wallaby Scrub Rd** - Clean up on 13th August (yesterday)



Putty Road Bund Overview – Stage 2 Update



Operational Update – Safety Snapshot

AIFR YTD 2017

0.54

LTIFR YTD 2017

0.13

Injuries Year to Date:

25/01/17 – CHPP maintainer laceration to index finger requiring stitches (MTC)

20/02/17 – Projects operator hits head and receives lower back and neck injury (LTI)

03/03/2017 - Maintainer - Laceration to thigh requiring stitches (MTC)

15/03/17 – CHPP maintainer receives laceration to lip requiring stitches (MTC)

07/07/2017 – Maintainer – Laceration to finger requiring stitches (MTC)

Potentially Fatal Incident (PFI)

6/7/17

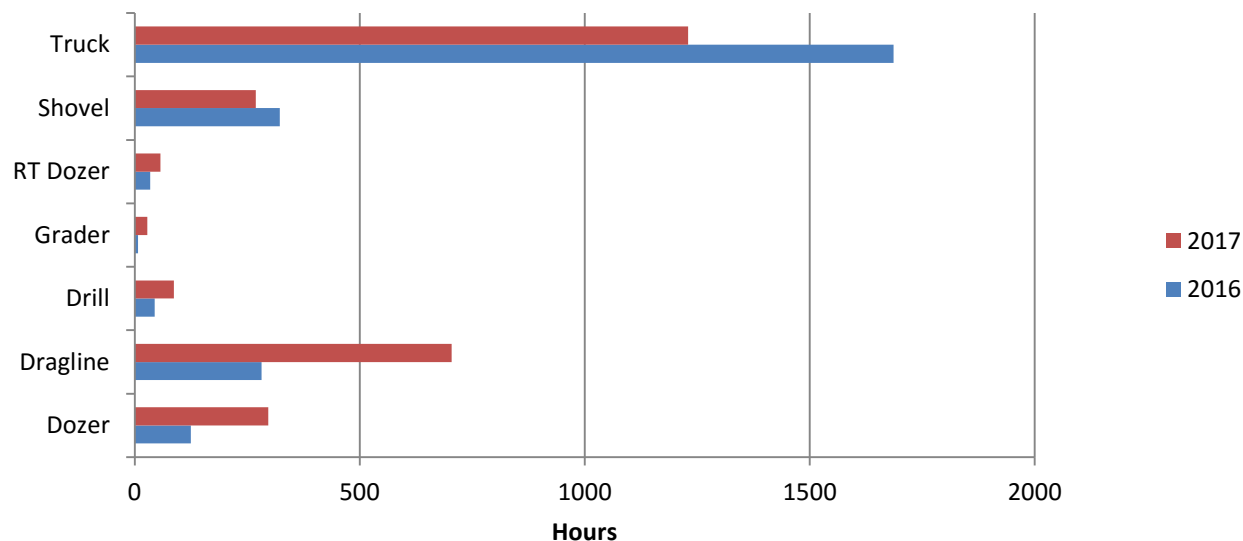
Near Miss Between Haul truck and Light Vehicle

- Competency of the haul truck operator reviewed
- Implement requirement to test operators more regularly during their traineeships
- Install speed beacons in the incident area and review other high traffic areas
- Implement TARP when speed tickets are triggered through the Modular system
- Trial distraction camera technology with a view to implement if successful



Operational Downtime

MTW Environmental Downtime YTD



Downtime YTD Totals

2017 = 2673.25 hours

2016 = 2503.27 hours

MTW Noise Monitoring YTD

	# CRO Assessments	# Individual assessment above trigger	# Nights above trigger
YTD 2017	3674	13	7
YTD 2016	3499	65	24

MTW Rehabilitation

Rehabilitation target for 2017 = 122 ha seeded
(outlined in red)

Works completed YTD:

- 74.9 ha bulk shaped
- 50.2 ha topsoiled
- 44.3 ha composted
- 22.9 ha seeded

MTW Rehabilitation & Offsets Tour – Date TBA.

Details to be communicated to the CCC and other community members shortly.

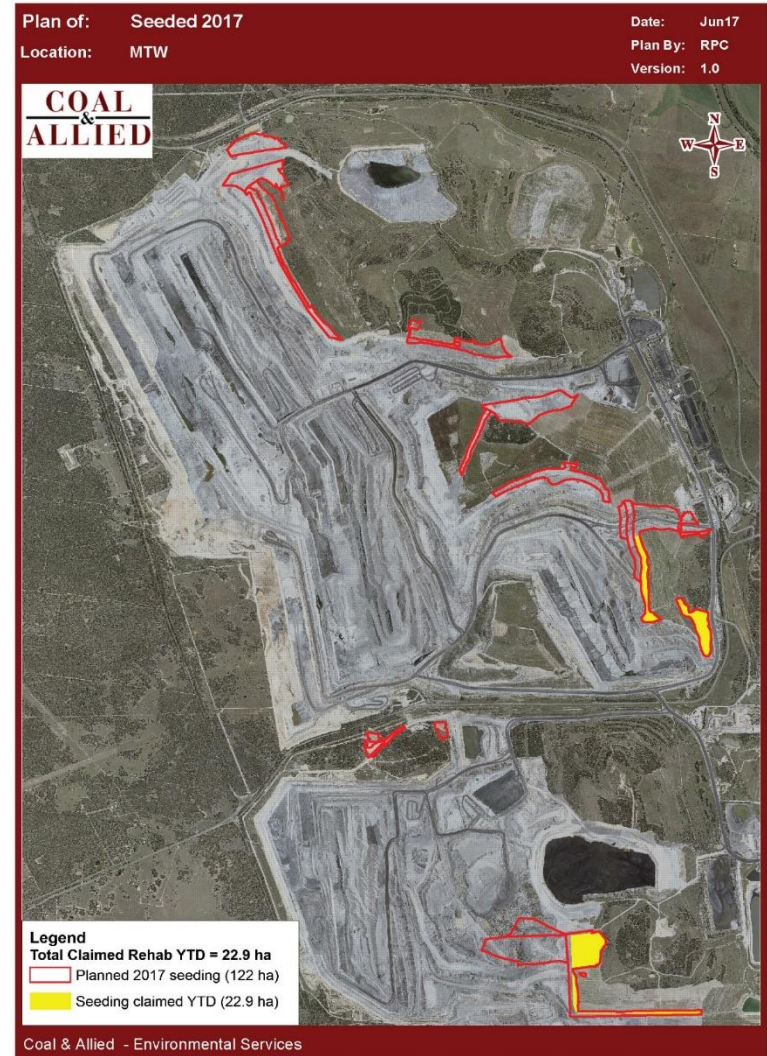
Key works for July - September period:

Commence seeding of Stage 1 areas to Stage 2 (natives)

- South Pit north slope;
- South Pit south slope.

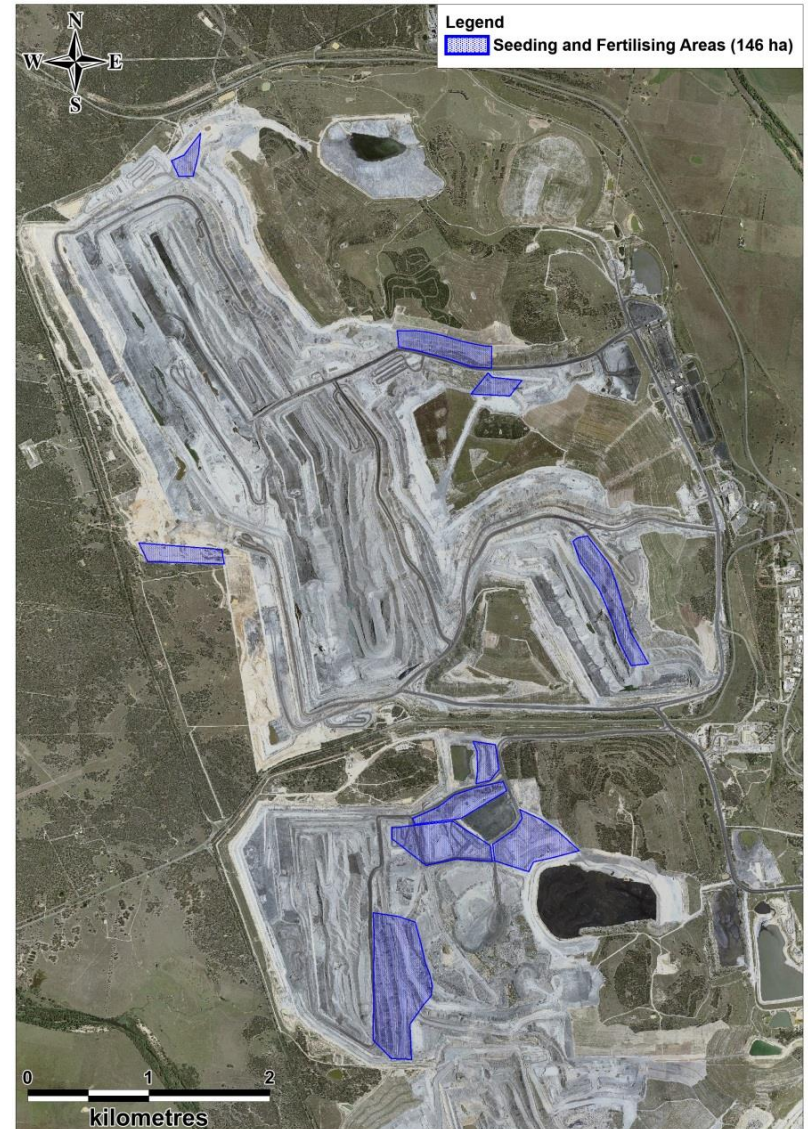
Focus areas for scheduled work

- Centre Dump 170 RL;
- South Pit south upper slope;
- North Pit north slope.



2017 Dust Reduction Seeding

- Reduce dust and improve visual amenity
- Total area @ MTW: 146 ha
- Seed & fertiliser has been applied by a fixed wing aircraft to selected waste dumps & exposed areas.
- MTW 27th July
- HVO 28th July




INSITE Update (<http://insite.riotinto.com/>)

INSITE RIO TINTO COAL AUSTRALIA

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**COAL
&
ALLIED**
Managed by Rio Tinto Coal Australia



Thursday 3rd August

Mount Thorley Warkworth

02 COMPLAINTS RECEIVED26 OPERATIONAL CHANGES

Hunter Valley Operations

01 COMPLAINTS RECEIVED10 OPERATIONAL CHANGES

[Browse Document Library](#)

INSITE Document Library (transition to Yancoal)

The screenshot shows the INSITE Document Library website. The header is teal with the INSITE logo (RIO TINTO COAL AUSTRALIA) on the left and navigation links (VIEW DATA, ABOUT US, FAQs, DOCUMENTS, CONTACT) in the center. The COAL & ALLIED logo (Managed by Rio Tinto Coal Australia) is on the right. Below the header is a large image of green foliage with the text "Document Library" overlaid. A light blue instruction box says "Select a Document Category on the right or enter a search to view documents." On the right, there is a search box labeled "Search" with a magnifying glass icon and the text "Search Library". Below the search box is a section titled "Document Categories" with a list of categories: Audits, Management Plans, Environmental Reporting (with sub-items: Annual Review, Monthly Reporting), Monitoring Results, Licences and Approvals, and Community Consultative Committee (CCC) (with sub-items: Meeting Minutes, Business Papers). The CCC category and its sub-items are highlighted with a red box.

INSITE RIO TINTO COAL AUSTRALIA

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COAL & ALLIED
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Document Library

Select a Document Category on the right or enter a search to view documents.

Search

Search Library

Document Categories

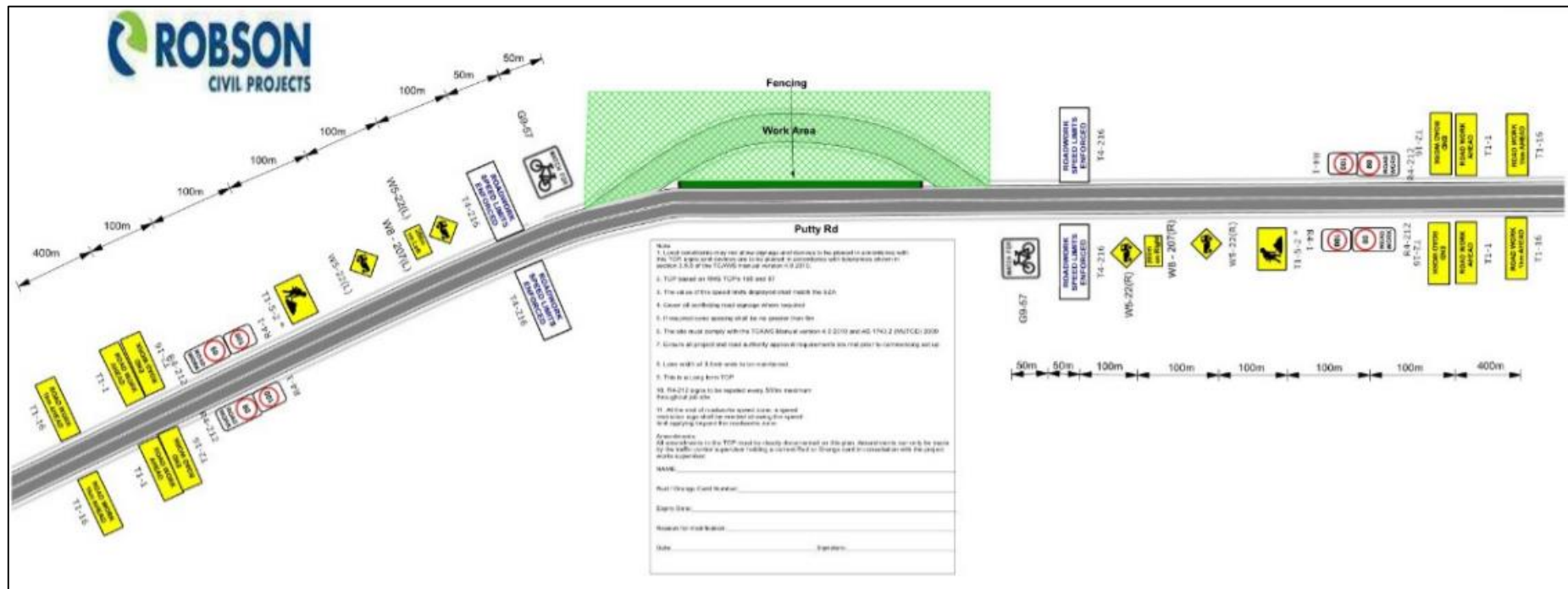
- Audits
- Management Plans
- Environmental Reporting
 - Annual Review
 - Monthly Reporting
- Monitoring Results
- Licences and Approvals
- Community Consultative Committee (CCC)
 - Meeting Minutes
 - Business Papers

MTW Vertebrate Pest Management

Season	Control Activity	Target	Duration
Summer	1080 Baiting	Wild dog and fox	3 weeks
	Shooting	All vertebrate pests	ongoing
Autumn	1080 Baiting	Wild dog, fox and rabbit	3 weeks
	Shooting	All vertebrate pests	ongoing
Winter	Soft Jaw Trapping	Wild dog and fox	2 weeks
	Shooting	All vertebrate pests	ongoing
Spring	1080 Baiting	Wild dog, fox and rabbit	3 weeks
	Shooting	All vertebrate pests	ongoing

MTW 2017 YTD Results	
Pest	Total
Feral pig	2
Fox	2
Hare	25
Feral cat	0
Rabbit	5
Wild dog	1
	35

Putty Road Underpass Project - Traffic Control Plans (TCP)



Approved RMS Plans

- TCP 001 – Facilitate the construction of the bend in the Putty Rd (80km).
- **TCP 002 – Implemented as required for short term construction requirements (60km). Provided to CCC on 21.6.17.**
- **TCP 003 – Building of the overpass structure (80km).**
- TCP 004 – Overpass structure completed, excavation started, traffic returned to original Putty Rd (80Km).

Due to come in to affect in late October at this stage. 100km returned in Jan/Feb next year.

Social Impact Management Plan (SIMP) Drop-in Session

- @ Bulga Hall on Wednesday 18 July 2017
- Currently consolidating feedback/actions and updating SIMP.
- Areas of priority based on consolidated feedback:

Community Sustainability:

- Deteriorated property values in the Bulga area (including ability to access finance)
- Bulga Tavern and Service Station – considered ‘hubs’ of the community and essential that they remain open
- Mobile phone and internet reception

Amenity:

- Coal and Allied owned property management – current and future purchases
- Overall visual amenity of town include the entrance
- Amenity impacts of operational dust and noise

Social:

- Community cohesion/social fabric – including changing demographic due to renters
- Maintenance of community identity and areas of heritage value
- Health impacts – including mental health

MTW – Operational:

- Frustration with complaints system
- Frustrations around blasting notifications and road closures
- Site donations opportunities – awareness low
- Communication and Engagement – needs to be more inclusive, cover more areas of interest and tailored according to groups/individuals to ensure coverage

Community Development Fund (CDF)

Partner	Programme	Value
Outward Bound Australia	Youth Leadership Programme (2015-2017)	\$245,332
University of Newcastle	Science and Engineering Challenge, and SMART Programme (2015-2019)	\$138,493
Ungooroo Aboriginal Corporation	Health Services Programme (2017-2018)	\$110,000
Singleton Council	Singleton Economic Development and Funding Coordinator (2015-2017)	\$100,000
Upper Hunter Education Fund	HSC Study Camps and Upper Hunter Education Fund Scholarships (2015-2017)	\$84,000
Upper Hunter Where There's A Will Foundation	Positive Education Programme	\$80,000
University of Newcastle	University of Newcastle Scholarships	\$80,000
Singleton Business Chamber	Business Development Officer	\$72,000
Milbrodale Public School	Early Learning Programme (2017-2018)	\$64,000
Jerrys Plains Public School	Ready 4 School Programme (2017-2018)	\$58,000
Sirolli Institute	Enterprise Facilitation	\$45,000
Total College	Total Steers Challenge (2015-2017)	\$25,725
Bulga Rural Fire Service	Electronic Datasign	\$24,500
Australian Christian College Singleton	STEM Lego Robotics Programme	\$10,420
2017 Year To Date Total Active Programmes		\$1,137,470
Fund To Date Total		Over \$15,000,000

Community Development Fund (CDF)

Supporting Education – Science and Engineering Challenge

- Partnered with the UoN since 2002
- Renewed for additional two years
- More than 10,000 students have participated in the program
- Coal & Allied also funds a bus which transports students from Broke, Milbrodale and Jerrys Plains Public Schools to the event



Site Donations Committee (SDC)

Organisation / Programme	Value
Broke Fordwich Wine Tourism Association – Little Bit of Italy Festival	\$5,500
Rotary Club of Singleton on Hunter – 2017 Singleton Art Prize	\$5,000
Northern Agriculture Association Inc. – 2017 Singleton Show	\$3,125
Cancer Council NSW – Singleton Relay for Life	\$2,500
Singleton Junior Rugby League Club – Sporting equipment	\$2,500
Singleton Junior Rugby Club – 2017 Season sponsorship	\$2,500
Singleton Hospital Community Trust - Holes 4 Hospital Charity Golf Day 2017	\$2,500
Singleton Council - Christmas on John St - Fireworks	\$2,277
Wildlife Aid Inc – Injured wildlife rescue	\$2,000
Glendon Brook Hall Inc. – Safety fencing for children's play area	\$2,000
Milbrodale Public School P&C Association - Family Fun Day 2017	\$1,550
Singleton Theatrical Society – 2017 production 'Oliver Twist'	\$1,500
Singleton Historical Society & Museum Inc - Consumables	\$1,000
Singleton Historical Society & Museum - Copier and printing consumables	\$1,000
Singleton Business Chamber - International Women's Day event	\$775
Australian Families of the Military – Mental Health Retreat	\$600
Singleton Pony Club – Club house improvements	\$500
Greta Branxton Wildcats Football Club - Jerseys for junior football teams	\$500
Singleton Golf Club Lady Members - Annual Open Day 2017	\$200
2017 Year to Date Total	\$37,527
Fund to Date Total (2004)	Over \$730,000

Site Donations Committee (SDC)

Cancer Council
NSW: Singleton
Relay for Life



Singleton Theatrical Society
– 2017 production: 'Oliver
Twist'

8.0 Feedback from community representatives

9.0 General Business & Future Dates

General Business?

Focus Topic Suggestions?

Next Meeting (confirm today):

Monday 4th December 2017

14:00-16:00

Warkworth Boardroom

Yancoal Meet & Greet Session

TBA

End of meeting. Thank you.

Please stay for a short tour of the IOC.

Travel safely.